

GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT

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CRITERIA FOR PRE-QUALIFICATION/EVALUATION OF FIRMS
TERMS & CONDITIONS.

For repair/ purchase the sealed bids are invited from registered firms.

- The interested firms/workshops must have 5-years' experience in relevant field.
- The workshops/ shop should have their own complete setup i.e shop/garage availability of parts/misc.items and technical experts in Islamabad/Rawalpindi.
- Telephone facility in Islamabad/Rawalpindi.
- The workshop/firms will be bound to return old spare parts in case of replacement with new Warranty period of each item.
- All/any payment will be made through AGPR, cheques/on line
- The interested parties must have sound financial position, proof may please provide.
- Confidentiality of all correspondences/matters insist be ensure.
- Non-black listing certificate on affidavit may be attached with bidding documents Purchase Committee will conduct physical visit before the pre-qualification.
- The firms should be well established and registered with NTN/GST (active tax payer) and having vendor number of AGPR, Islamabad valid documents may be attached.
- Call deposit (Refundable), in shape of Bank Draft equal to 5% of the total amount in the name of DDO, PID Islamabad should be attached with the tender; otherwise pre-qualification will not be accepted.
- Prices should be quoted without GST.
- No need bank draft for maintenance/repair work only.
- Supply of items should be made within 05 days of the receipt of supply order.
- Specifications and warranty should be clearly mentioned in the pre-qualification for F.Y.2025-2026
- Sales Tax invoice or bill of entry of contractors (wherever applicable) shall be submitted.
- Incomplete tenders or those received after due date will not be entertained.
- In case of non-supply of items/ non-completion of work by the successful bidder within the prescribed period after issuance of work order, the earnest money deposited with this Department will be forfeited.
- In case of failure to completion of works/supply, penalty will be imposed on defaulting bidders under the Government rules.
- This department reserves the right to accept or reject the bids unfully or partially.
- I/We have read and agree with the above mentioned terms and conditions.

Name of bidder/firms/Supplier._____.

Signature/Stamps_____.

Date.

LIST OF MISCELLANEOUS ITEMS ON NEED BASIS FOR THE 2025-2026.
RATE MUST BE QUOTATED AS PER LIST

S. No	NAME OF ITEMS	RATE	REMARKS
1.	Summary Paper imported legal size 70 Gms copymate (500 sheets)		
2.	Computer Paper imported 80 Gms A4 size 500 sheets (HP or equivalent)		
3.	Computer Paper imported 80 Gms A4 size 500 sheets (Paper-One or equivalent)		
4.	Computer Paper imported 80 Gms A4 size 500 sheets (Paper-Navigator or equivalent)		
5.	Computer Paper imported 90 Gms A4 size 500 sheet (AA or equivalent)		
6.	Summary Paper Imported A4 size 80 grams (500 Sheet) or equivalent)		
7.	Summary Paper Imported legal size 80 grams (500 Sheet) or equivalent s)		
8.	Summary Paper Imported A4size (F4A) 80 grams (500 Sheet) or equivalent s)		
9.	Summary Paper Imported A4 size (F4A) 70 grams (500 Sheet) or equivalent s)		
10.	Note Sheet Pad imported paper 90 Gms full size (80 Sheets)		
11.	Envelops S.E.8 Century 90Gms (file size as per sample)		
12.	Envelops S.E.6 Century 90 Gms(As per sample)		
13.	Ball Point Piano yellow, each		
14.	Ball Point Clipper, each		
15.	Ball Point Piano Crystal, each		
16.	Ball Point Piano Point 0.8mm, each		
17.	Dollar Pointer Soft Liner, each		
18.	Uni Ball Vision Elite, each		
19.	Uniball Signo 0.7 mm, each		
20.	Uniball Deluxe(UB-177), each		
21.	Uni Ball Schneider(Xtra 895), each		
22.	Staple Pin Dollar No. 24/6 packet		
23.	Staple Pin Heavy Duty 23/13, pkt		
24.	Stapler Machine Dele (0326)		
25.	Stapler Machine good quality (3545)		
26.	Stapler machine Heavy Duty(Pages 250)		
27.	Staple Pin Remover (KW-triO 0508B)		
28.	File Board full size with Flapper(As per sample PID)		
29.	File Board best quality full size		
30.	File Cover imported double paste with inside cloth Full Size as per Sample		
31.	File cover ivory card imported double paste with inside cloth		

32.	Ruled Register No. 14 good quality(Fine Paper)		
33.	Wrapping paper craft 70 Gms 35 "x 47 ream		
34.	White fluid with thinner set		
35.	Correction fluid pen		
36.	Eraser DG 50 Pelican,		
37.	Pen Ink dollar 60 ml (blue/black/red),		
38.	Pad Ink Lancer(OA)		
39.	Marker Tempo/Dollar		
40.	Marker Dollar permanent 70/90,		
41.	Highlighter Dollar		
42.	Highlighter Schneider		
43.	Table Set Senator 20		
44.	Table set leather		
45.	Gum dollar small bottle (05 Ozs)		
46.	Gum bottle dollar large (1000 Gms.)		
47.	Vehicle log book No. 6,		
48.	Stamp pad New Lancer small size(OA)		
49.	Stamp pad New Lancer large size 7x11 cm(OA)		
50.	Shorthand note book 5 Qrs.		
51.	Officer pen holder Hero 240 China,		
52.	Lead pencil autocrat Goldfish, per dozen		
53.	Sutli 3 ply (per KG)		
54.	Floor Cleaner made of cotton(p-4)		
55.	Floor Cleaner 4D Dry		
56.	UHU gum stick 21 Gms, per		
57.	Dele Glue stick 21 Gms, per		
58.	Paper Pin 36mm, good quality per packet		
59.	Paper clip 36mm, good quality per packet		
60.	Binder clip 1"inch		
61.	Post it pad Medium size(3x4)		
62.	Post it pad Large size (3x5)		
63.	Scissors 6" steel,		
64.	Scissors 9" steel,		
65.	Paper cutter knife large size(HX-332)		
66.	2-Hole Punch 9730 large size		
67.	Punch single Hole good quality large size		
68.	Scale/Foot Steel		
69.	Sharpener Dux good quality		
70.	File Try large		
71.	Waste paper basket good quality(close) heavy duty		
72.	Plastic File legal size(Nokyo A320F)		

73.	Plastic File Nokyo (GY074)		
74.	Plastic File swing clip 1154 Nokya		
75.	Ring File Transparent A4 size 55A		
76.	Box File Full Size good quality imported,		
77.	Stamp Printy 5 lines with rubber stamp		
78.	Attendance Register Small size		
79.	Section diary registers 8 Nos.		
80.	Peon book 5 qrs 108/- page		
81.	File register 3 Nos.		
82.	Dak Folder leather		
83.	Table Dairy Good quality		
84.	Tag Color Small size 6"		
85.	Tag Color Large size 8"		
86.	Scotch tape 1"30 meter		
87.	Packing tape white binding 2"30 meter		
88.	Binding tape 3"inch		
89.	Slip book pad 4x5 size imported paper(100 sheet)		
90.	Slip book pad 5x7 size imported paper(80 sheet)		
91.	Slip book pad cover 4x 5 size green leather		
92.	Slip book pad cover 3x4 size green leather		
93.	Advt. Diary Register large size(500 sheet)		
94.	Transport Register as per sample(500 sheet)		
95.	Shopping Bags Large Size(per KG)		
96.	Color Flag(M&G 50 sheets x 5 colors)		
97.	Toko Damper (R-909)		
98.	File Box Leather (Large size12x18x12)		
99.	Spril Binding (100 pages)		
100.	News Paper Binding Folder(12x 22 size one month)		
101.	News Paper Binding Folder(12x 22 size two months)		
102.	Color paper imported A4 size(100 sheet)		
103.	Color paper imported legal size		
104.	File separator legal		
105.	Binding sheet imported(100 sheets) pkt,		
106.	Elfy		
107.	Engagement stand		
108.	Paper weight		
109.	DDO Book		
110.	Calculator CT-9300 (Citizen 14 Digit)		
111.	Calculator CT-500 (Citizen)		
112.	Luster Photo Paper 270gsm A/4 size(8-12)		
113.	Luster Photo Paper 270gsm A/3 size(12-16)		

114.	Luster Photo Paper 270gsm size(4x6)		
115.	File separator A/4 size		
116.	Thum pin Pkt.		

LIST OF MISCELLANEOUS ITEMS ON NEED BASIS FOR THE 2025-2026.
RATE MUST BE QUOTATED AS PER LIST

S. No.	NAME OF ITEMS	Rate	
1.	Lux Soap small 69 gm.		
2.	Lux bath size 130 gm.		
3.	Life Buoy 68 gm.		
4.	Washing Soap Sufi 400gm		
5.	Vim 400 gm. Poly bag		
6.	Surf 65 gm		
7.	Scotch Bright Foam 2in 1 (2 Scrub Sponges)		
8.	Max Lemon Bar 345 gm		
9.	Duster White cotton 18"x 30"		
10.	Duster Yellow superior 18"x 30"		
11.	Bath Cleaner Harpic 500 ml		
12.	Bath Cleaner Sweep 500ml Original		
13.	Glass Cleaner Kivi 500 ml		
14.	Hand Wash Liquid Soap 500 ml Antibacterial		
15.	Hand Wash Liquid Soap Antibacterial 5 Ltr. Gallon		
16.	Phenyl Finis (2.75 Liters) Original		
17.	Dettol Multi Surface Cleaner 1000 ml		
18.	Dettol 50ml Original		
19.	Dettol 100ml Original		
20.	Hand Gel Sanitizer Hi Clean Alcohol 500ml		
21.	Hand Gel Sanitizer Hi Clean Alcohol 300ml		
22.	Hand Sanitizer 5 Ltr Gallon Hi Clean		
23.	Face Mask N-95		
24.	Face Mask 3Ply (good quality)		
25.	Cloth Gloves per dozen white (good quality)		
26.	Surgical Gloves each Pkt. (100 pair) (good quality)		

27.	Brooms Stick size per Kg.		
28.	Air Freshener 300 ml Spray Cobra		
29.	Air Freshener Aseel Spray 300 ml original		
30.	Insect Killer Cobra Spray 300ml		
31.	Insect Killer Mortein Spray 300 ml		
32.	Insect Killer Kingtoks Spray 300 ml		
33.	Floor Wiper Steel good quality		
34.	WC Brush good quality		
35.	WC Pump good quality		
36.	Towel 100 % cotton 24 x 48 good quality		
37.	Towel 100 % cotton 36 x 56		
38.	Door Lock Round computerized key		
39.	Lock China 63 mm		
40.	Lock China 38 mm		
41.	Unity Lock 63 mm		
42.	Unity Lock 38 mm		
43.	Alkaline Battery Cell AAA size		
44.	Alkaline Battery Cell AA size		
45.	Power Plus Battery Cell AAA size		
46.	Power Plus Battery Cell AA size		
47.	Tissue Paper Rose Petal		
48.	Tissue Paper Tulip Regular		
49.	Tissue Paper Rose Petal Perfumed		
50.	Tissue Paper Rose Petal POP-UP		
51.	Toilet Tissue Roll Rose Petal		
52.	Kitchen Tissue Roll Rose Petal		
53.	Soap Case Plastic		
54.	Glass Fancy Nova		
55.	Glass Fancy Omroc		
56.	Tube Rod Philips 40 Wt.		
57.	Tube Choke Philips 40 Wt. Original		
58.	Starter Philips 40 wt.		

59.	LED Panel Light 12 Wt. Round/Square 6 ½” Osaka or equivalent with billet in chock and one year warrantee.		
60.	LED Panel Light 12 Wt. Round/Square 3” Osaka or equivalent with billet in chock and one year warrantee.		
61.	LED Glass Panel Light 12 Wt Square 6 ½” Osaka with billet in chock and one year warrantee.		
62.	LED Panel Light 12 Wt. Round/Square 6 ½” Philips or equivalent with billet in chock and one year warrantee.		
63.	LED adjustable panel light 24/W Square 6½ Osaka with one year warrantee as per sample.		
64.	LED adjustable panel light 24/W Square 6½ Philips with fix chock & one year warrantee as per sample.		
65.	LED Bulb 12 Wt. Osaka with one year warrantee.		
66.	LED Bulb 18 Wt. Osaka with one year warrantee.		
67.	LED Bulb 18 Wt. Philips with one year warrantee.		
68.	LED Bulb 24 Wt. Osaka with one year warrantee.		
69.	LED Tube Light 4’ single rod Osaka with one year warrantee.		
70.	LED Tube Light 4’ double rods Osaka with one year warrantee		
71.	LED Tube Light 4’ single rod Philips with one year warrantee		
72.	LED Tube Light 4’ double rods Philips with one year warrantee		
73.	Energy Saver Philips 18/W with one year warrantee		
74.	Energy Saver Osaka 20/W with one year warrantee		
75.	Shoe 3 Pin 30 AMP Hero/Bosh good quality		
76.	Extension Lead Hero 8 Points good quality		
77.	Extension Lead 8 Points China with 3 meter wire		
78.	Power Plug 30 AMP Hero/Bosh good quality		
79.	Power Plug 30 AMP China fitting good quality		
80.	Light Plug Hero 10 Amp good quality		
81.	Double Light Plug Hero good quality		
82.	Double 5 in 1 Universal Socket board 10A 50V		
83.	Remote Bell Sogo good quality (not useable other remote)		
84.	Call Bell Ding Dong good quality		
85.	Wire Roll 7/29 two core copper 99.9 (Pakistan Cable)		
86.	Wire Roll 7/29 single core copper 99.9 (Pakistan Cable)		
87.	Wire Roll 3/29 single core copper 99.9 (Pakistan Cable)		
88.	Networking cable Schneider Cat-6 300mtr.		

89.	Networking cable Copper Cat-6. (4 Pair) 300 mtr.		
90.	CD (R) 700 MB Cover pack Sony/Maxell		
91.	DVD (R) Sony/Maxell plastic cover pack		
92.	CD (R) 700 MB (Pack of 100 CDs)		
93.	DVD (R) (Pack of 100 CDs)		
94.	USB Kingston/HP 16 GB (Original)		
95.	USB Kingston/HP 32 GB (Original)		
96.	USB Kingston/HP 64 GB (Original)		
97.	External Hard Drive Kingston/HP 1 TB Original		
98.	External Hard Drive Kingston/HP 2 TB Original		
99.	Printer Toner (Color LaserJet) HP M-251 HP 131A (Original) Set of four toner complete		
100.	Printer Toner (Color LaserJet) HP M-252 (HP 201A (Original) Set of four toner complete		
101.	Printer Toner Epson T-60 (Original Set of six toners)		
102.	Printer Toner Epson L805 (Original Set of six toners)		
103.	Printer Toner Epson L-1800 (Original Set of six toners)		
104.	Printer Toner P 1005 (35-A) Original HP Toner		
105.	Printer Toner 1010 (12-A) Original HP Toner		
106.	Printer Toner HP 401 (80-A) Original HP Toner		
107.	Printer Toner HP 402 (26A) Original HP Toner		
108.	Printer toner HP-1102 (85A) Original HP Toner		
109.	Printer Toner HP-M 127 (83 A) Original HP Toner		
110.	Printer Toner HP 107 W Original HP Toner		
111.	Printer Toner HP 135 A Original HP Toner		
112.	Printer Toner HP 137 MFP Original HP Toner		
113.	Printer Toner HP 59 A Original HP Toner		
114.	Printer Toner Data Mark or equivalent for (Color Laser Jet Printer) HP M-251 set of four toner set		
115.	Printer Toner Data Mark or equivalent Laser Jet Printer HP M-252 set of four toner set		
116.	Printer Toner Data Mark or equivalent HP-P 1005 (35-A)		
117.	Printer Toner Data Mark or equivalent Printer Toner HP 107 W		
118.	Printer Toner Data Mark or equivalent Printer Toner HP 59 A		
119.	Printer Toner Data Mark or equivalent Printer Toner HP 135 A		

120.	Printer Toner Data Mark or equivalent Printer Toner HP 137 MFP		
121.	Printer Toner Data Mark or equivalent Made in China for Printer HP-1010 (12-A)		
122.	Printer Toner Data Mark or equivalent Made in China for Printer HP-401 (80A)		
123.	Printer Toner Data Mark or equivalent Made in China for Printer HP-402 (26A)		
124.	Printer Toner Data Mark or equivalent Made in China for Printer HP-1102 (85A)		
125.	Printer Toner Data Mark or equivalent Made in China for Printer HP-M127 (83A)		
126.	Toner Konica Minolta Bizhub-363 Original TN-414		
127.	Toner Konica Minolta Bizhub-367 Original TN-323		
128.	Toner Konica Minolta Bizhub-363 compatible TN-414		
129.	Toner Konica Minolta Bizhub-367 compatible TN-323		
130.	FARGO Printer Ribbon DTC 1500 Original		
131.	External Hard Drive Kingston 1 TB Original		
132.	External Hard Drive Kingston 2 TB Original		
133.	<u>Wireless Mouse</u> Logitech / A4Tech or equivalent		
134.	<u>Wireless Keyboard/Mouse Set</u> Logitech / A4Tech or equivalent		
135.	<u>Optical Mouse wired</u> A4tech or equivalent		
136.	<u>Keyboard wired</u> A4tech or equivalent		
137.	<u>Head Phone wireless</u> Beats Pro or equivalent		
138.	<u>Head Phone wired</u> Beats Pro or equivalent		
139.	<u>Networking Cable Roll 300 Mtr</u> Cat 6 Local Brand, Boss, HA or equivalent		
140.	<u>Networking Cable Roll 300 Mtr</u> Cat 6 Schneider or equivalent		
141.	<u>Networking with Duct Patti Adamjee</u> With cable Schneider Cat 6.		

**LIST OF REPAIR OF MACHINERY AND EQUIPMENTS ETC. ON NEED BASES FOR
2025-2026.**

S. No.	Name of Equipment	Remarks
1.	<u>Water Dispenser</u> Homage, Oreint	
2.	<u>LED TV Set 24" Original/ China</u> Sony/Samsung	
3.	<u>LED TV Set 32" Original/ China</u> Sony Bravia/ Samsung	
4.	<u>LED TV Set 40" Original/ China</u> Sony Bravia/ Samsung	
5.	<u>LED TV Set 60" Original/ China</u> Sony Bravia/Samsung	
6.	<u>LED TV Set 95" Original/ China</u> Sony Bravia/Samsung	
7.	<u>Split Air Conditioner 1.5 ton. (DC Inverter Heat & Cool)</u> Gree/Kenwood/Dawlance/Hair	
8.	<u>Repair of Generator 60 KVA</u>	
9.	<u>Repair of Generator 100 KVA</u>	
10.	<u>Split Air Conditioner 2 ton (Heat & Cool)</u> Gree/Hair/Acson/Daikin,	
11.	<u>Fax Machine (Thermal Paper with cutter)</u> Panasonic/Canon/HP or equivalent	
12.	<u>Multifunction Fax Machine</u> Laser Jet Pro HP 137 MFP	
13.	<u>Ceiling Fan size 2' x 2' Square</u> GFC/Pak	
14.	<u>UPS 12 v</u>	
15.	<u>Bracket Fans</u> Pak Fan	
16.	Exhaust fan GFC	

LIST OF REPAIR OF COMPUTER, SCANNER ETC. ON NEED BASES FOR 2025-2026.

S. No.	Name of Equipment/Specification	Remarks
1.	Desktop Computer Core i7 Dell or equivalent	
2.	Desktop Computer Core i3 Dell or equivalent	
3.	Laptop Core i7 HP	
4.	Computer Printer T-60.	
5.	Computer Printer HP 1020, 401, 402, 426.	
6.	Mac Book Air 13-inch 2022	
7.	<u>Laser Jet Printer (B&W)</u> Laser Jet Pro HP-107 W	
8.	Ink Jet Printer Epson L-805	
9.	Scanner Scan Size A3 ADF	
10.	Scanner Bookeye-4 V-2	

**LIST OF REPAIR OF FURNITURE ITEMS ON NEED BASES ON NEED BASIS FOR
2025-2026.**

S. No.	Name of Equipments	Remarks
1.	Wooden Table made of ash wood (Size 1800x900x760)	
2.	Wooden Table made of Ash Wood (Size 1600x800x760)	
3.	Wooden Computer Workstation	
4.	Fixed Wooden File Racks.	
5.	<u>Executive Revolving Chairs</u> <u>Imported Korean Made</u> Five finger base with hydraulic system, seat & back cushioned with superior quality foam and leatherite or fabric.	
6.	<u>Visitor Chair</u> with Wooden Shesham Frame Seat & back cushioned superior quality foam with leatherette/fabric/Can.	
7.	<u>Office Chair</u> with Shesham Wooden Frame Seat and back cushioned with leatherite or fabric and superior quality foam complete in all respect.	
8.	<u>Sofa set five seater fully cushioned,</u> Cushioned with superior quality foam, leatherite or fabric.	
9.	<u>Sofa set seven seater fully cushioned,</u> Cushioned with superior quality foam with leatherite or fabric.	
10.	Computer Chairs Revolving Imported Korean Made	
11.	Side Racks Wooden size 18''X 48'' X 30''.	
12.	Roller Blinds With fitting charges	
13.	Vertical Blinds With fitting charges	
14.	Wooden Almirah size 3'X 6' With four shelves lock and handles.	

**LIST OF RENOVATION OF OFFICES AND BRANCHES ON NEED BASIS FOR
2025-2026.**

S.NO.	DESCRIPTION OF ITEMS/WORKS	RATE	Rate Required
1	False Ceiling size 2'X 2' including fixing material with labour charges.		Per Sq. Ft.
2	Wall Tiles Proceline Master/Shabbir including fixing material with labour charges.		Per Sq. Ft.
3	Floor Tiles Proceline Master/Shabbir size 2'x 2' granite including fixing material and labour charges.		Per Sq. Ft.
4	Providing fixing of marble tiles 1" thick best qualities polish including fitting material and labour charges.		Per Sq. Ft.
5	Fixing of bricks walls 4" including plaster of both side of wall fixing material and labour charges.		Per Sq. Ft.
6	Providing of English WC Porta with flash tank including fixing material and labour charges.		Per
7	Providing of Indian WC Porta with flash tank including fixing material with labour charges.		Per
8	Providing of vanity imported for wash room including fixing material and labour charges.		Per
9	Providing fixing of sanitary set including labour charges.		Per
10	Providing fixing of wash room accessories set including labour charges.		Per
11	Providing of PVC Wall Paneling including fixing material with labour charges.		Per Sq. Ft.
12	Providing fixing of concealed wiring of Light Plug with 3/29 Pakistan Cable including other fixing material and labour charges.		Per Point
13	Providing fixing of SMD Light 12 Watt with concealed wiring 3/29 Pakistan Cable including other fixing material and labour charges.		Per Point
14	Providing fixing of concealed ceiling fan (for false ceiling) size 2'x2' including 3/29 Pakistan Cable other fixing material and labour charges.		Per
15	Providing fixing of wooden partition made wooden frame size 2'x2' with fixing of both side 12 mm lasani sheet and labour charges.		Per Sq. Ft.
16	Providing fixing of wooden partition made wooden frame size 2'x2' with fixing of one side 12 mm lasani sheet and labour charges.		Per Sq. ft.
17	Providing fixing of glass partition including door, door machine handle lock qabza and all accessories other fixing material and labour charges.		Per Sq. ft.
18	Providing fixing of 5 mm window glasses including wooden/rubber gola and other fixing		Per Sq. Ft.

	material and labour charges.		
19	Scraping, Filling Painting of walls and roofs of office rooms with Berger, ICI paint.		Per Sq. Ft.
20	Providing of taps best quality including fixing labour charges.		Per
21	Providing/Fixing of Wooden Cabinets (cabin size 16"x16"x 24") made of lamination sheet 3/4" with wooden frame Kail wood including polish, material & labour.		Per Sq. Ft.
22	Providing of Wooden doors 3½' x 6½' with chokat frame solid wood including fixing material with labour charges.		Per Sq. Ft.
23	Providing of Wooden doors 3'x6½' with chokat frame solid wood including fixing material with labour charges. Including fixing material with labour charges.		Per Sq. Ft.
24	Providing of Exhaust fan GFC 1'x1' including installation with material and labour.		Per
25	Providing of Oven double burner including fixing material with labour charges.		Per
26	Providing of sink complete set with fitting charges		Per set
27	Providing/Fixing of Hand Dryer automatic including fixing material with labour charges.		Per
28	Dismantling of old tiles/marble and shifting of malba out side of building		Per Sq. Ft.
29	Providing of Drain PVC pipe 4" with material and fitting charges.		Per running ft.
30	Providing/Fixing of Hot & Cold CPVC pipe with fitting material i.e. valves, lbow, socks, joints etc.		Per running ft.
31	Providing of Aluminum 1.6 mm thickness windows and ventilator with 5 mm glass with fitting and labour (size 2' x 8')		Per Sq. Ft.
32	Providing/fixing of Glass Cabin 8mm with Aluminum Gola size 7'x 10'x 3'-6" as per sample		Per Sq. Ft.
33	Providing fixing of marble slabs jet black granite 1" thick best quality polish including fitting material and labour charges.		Per Sq. Ft.
34	Fiber glass Shed with made of MS pipe 1.5" dia pipe central bracing 2' x 2' and 3" Dia Main Pipe for Supporting 3 Ply Fiber glass as per approved design and color		Per Sq. Ft.
35	Granding/Polishing of old gypsum/marble floor tiles complete in all respect		Per Sq. Ft.
36	Providing/Fixing of plain sliding glass 5 mm with imported channels including labour and fixing materials etc.		Per sq. Ft.

LIST 'G'**LIST FOR HIRING OF SERVICES .**

Sr. No.	Name of items	Qty.
1.	Hiring of SMD Screen Penal 2x2.	Rate Per Penal
2.	Sound System SP-4 with Mic.	Rate Each

LIST 'H'**MAKING OF BANNERS/STANDEES.**

Sr. No.	Name of Items	Qty
1.	Making of Banners	Rate Per Sq.Ft.
2.	Standees.	Rate Per Sq.Ft.

**PICTORIAL NEWS BRANCH
PRESS INFORMATION DEPARTMENT**

Subject: LIST OF TENDER ITEMS FOR THE FINANCIAL YEAR 2025-2026

S#	Name of items	Qty/size
1	VVIP digital Photo album	12 pagesx2=24 pics
2	Photo Frames	Size 12x18 16x24 24x36
3	Flash Gun Godox	
4	Memory Card	
5.	Camera Chargeable Cell (Camelion)	
6.	Cell Charger	
7.	Camera Batteries	
8.	Camera Battery Chargers	
9.	Card Readers. (OTG)	
10.	Lens Nikon D-750	24-120mm
11.	Lens Nikon D-850	24-120mm
12.	Converter Nikon D-850	24-120mm

(Muhammad Ishaq Khan)
Incharge Photo Branch

**PICTORIAL NEWS BRANCH
PRESS INFORMATION DEPARTMENT**

Subject: LIST OF TENDER ITEMS FOR THE FINANCIAL YEAR 2025-2026

S#	Name of items	Qty/size
1	VVIP digital Photo album	12 pagesx2=24 pics
2	Photo Frames	Size 12x18 16x24 24x36
3	Flash Gun Godox	
4	Memory Card	
5.	Camera Chargeable Cell (Camelion)	
6.	Cell Charger	
7.	Camera Batteries	
8.	Camera Battery Chargers	
9.	Card Readers. (OTG)	
10.	Lens Nikon D-750	24-120mm
11.	Lens Nikon D-850	24-120mm
12.	Converter Nikon D-850	24-120mm
13.	Camera Bag	

(Muhammad Ishaq Khan)
Incharge Photo Branch



No. 26(01)/2025-G
GOVERNMENT OF PAKISTAN
Press Information Department
Ministry of Information and Broadcasting

TENDER NOTICE

The Press Information Department (PID), Ministry of Information and Broadcasting, Government of Pakistan, Islamabad invites sealed tenders for **Tender Notice of authorized and eligible Firms/Contractors** listed on the **Active Taxpayer List (ATL)** of the **Federal Board of Revenue (FBR)** for Income Tax and Sales Tax (where applicable) for the **supply of Office Stationery, Miscellaneous Items, Repair & Maintenance, Renovation, Pictorial Accessories and other related services** on a **need basis** for the **Financial Year 2025–2026**, as per the following details:

S. No.	Name of Services	Description	Bidding Procedure	Closing Date & Time
1	Office Stationery	As per list (need basis)	Single Stage – One Envelope (Rule 36(a), PPRA 2004)	31-07-2025, 02:00 AM
2	Miscellaneous Items	As per list (need basis)	Same as above	Same as above
3	Repair & Maintenance Renovation	As per list (need basis)	Same as above	Same as above
4	Pictorial Accessories	As per list (need basis)	Same as above	Same as above

Eligibility Criteria

Interested firms must:

- Have established operational offices in all major cities including **Islamabad**.
- Be registered with **FBR** and listed on the **ATL** for both **Income Tax** and **Sales Tax**.
- Be registered on the **PPRA e-PADS portal**.

Submission of Proposals

- Tender documents are available at: www.pid.gov.pk and the **e-PADS** portal.
- Bidders must **submit proposals through the e-PADS portal only**, duly signed and stamped.
- A **Security Deposit** of 5% of the quoted price in shape of Pay Order in favor of **Drawing & Disbursing Officer, PID Islamabad**) must be uploaded.
- **Hard copy submissions will not be accepted or entertained.**

Terms & Conditions

1. Firms must be registered with **NTN & GST**, be on the **ATL**, and possess an **AGPR vendor number**.
2. Firms must provide **samples** of stationery items as per the provided list; otherwise, bids will not be considered.
3. **Rates must be quoted on the provided list excluding GST.**
4. Supplies must be delivered within **05 days** of the supply order.
5. Renovation/repair work must be completed within **15 days** of the work order.
6. **Sales Tax invoices or Bill of Entry** (where applicable) must be submitted.

7. **Incomplete or late submissions** will not be entertained.
8. **Failure to supply or complete work** within the prescribed time will result in **forfeiture of the earnest money**.
9. **Penalties** will be imposed under government rules for delays or defaults.
10. PID reserves the **right to accept or reject** any or all bids **without assigning any reason**.

Shahid Imran Ranjha
Director (Admin)
Press Information Department, Zero
Point, B.F. Building, Islamabad
Ph: 051-9252207



F.No.16 (01)/2025-G
GOVERNMENT OF PAKISTAN
Press Information Department
Ministry of Information and Broadcasting

PRE-QUALIFICATION NOTICE
For the Year 2025–2026

The Press Information Department (PID), Islamabad, Ministry of Information and Broadcasting, Government of Pakistan, intends to pre-qualify **authorized and eligible Firms/Contractors/Bidders** for the provision of the following services on a **purely temporary and need basis** at PID Headquarters, Islamabad. Interested firms must be listed on the **Active Taxpayers List (ATL)** of FBR for both **Income Tax and General Sales Tax** (as applicable).

List of Required Services

S.#	Service	Conditions
1	Provision of Security Guards	<ul style="list-style-type: none"> • Purely temporary, monthly remuneration basis • Proper uniform with valid licensed weapon • Preference to retired armed forces personnel
2	Mini Bus/Coaster Service	<ul style="list-style-type: none"> • Route: Dhoke Syedan, Bakra Mandi, Harley Street, Kacheri Chowk, Old Airport, Koral Chowk (Rawalpindi) to Zero Point (Islamabad) & return
3	Internet Services	<ul style="list-style-type: none"> • Fiber optic connection with ONT • 50 Mbps, truly unlimited download/upload • 24/7 helpline & customer support • Mobile/Web-based status monitoring
4	Plumbing/Carpentry/Electrical & Cleaning Services	<ul style="list-style-type: none"> • Provided on need basis • Must have relevant experience and past performance
5	Repair of Machinery, Furniture & IT Equipment	<ul style="list-style-type: none"> • Includes Water Dispensers, Fans, ACs, CCTV Cameras, Office Furniture, Desktop PCs, Laptops, Printers, Scanners, Switches, etc.
6	Generator Maintenance Services	<ul style="list-style-type: none"> • 66 KVA & 100 KVA generators • Based on agreement
7	Hire of Equipment and Office Furniture	<ul style="list-style-type: none"> • On need basis • Includes electric fans, heaters, SMD screen, sound systems, computers, etc.

Eligibility Criteria

Interested firms must:

- Have **operational offices** in all major cities including Islamabad.
- Be registered with FBR and on the **Active Taxpayer List** for both Income Tax and GST.
- Be registered on the **PPRA e-PADS portal**.

Submission of Proposals

- Tender documents are available at: www.pid.gov.pk and the e-PADS portal.
- **Bidding Procedure:** Single Stage – Single Envelope
- **Mode:** Proposals must be submitted **only via the e-PADS portal** (www.epads.gov.pk), duly signed and stamped.
- **Security Deposit:** 5% of the quoted price in shape of Pay Order in favor of **Drawing & Disbursing Officer, PID Islamabad** must be uploaded.
- **Hard copies will not be accepted.**

Deadline for Submission

July 31, 2025 (by 01:00 PM)

Late submissions will not be entertained.

Terms & Conditions

1. Firms must be valid vendors of **AGPR Islamabad** for the financial year 2025–26.
2. Payment will be made upon submission of verified invoices and completion of AGPR pre-audit.
3. **Sales tax invoice or bill of entry** (where applicable) must be submitted.
4. Bidders must provide:
 - NTN
 - Sales Tax Registration Number
 - AGPR Vendor Number
 - IBAN details
5. Penalties may be imposed in case of **non-performance or failure** to supply.
6. All applicable **government taxes** will be deducted at source.
7. PID reserves the right to **accept or reject** any or all bids without assigning any reason (as per PPRA Rules).
8. Rates must remain **valid until June 30, 2026**.

Important Notes

- **Blacklisted** firms are not eligible to apply.
- **Incomplete, partial, or conditional proposals** will be rejected.
- **Late submissions** will not be considered.

This notice is also available on:

- www.ppra.org.pk
- www.pid.gov.pk

(SHAHID IMRAN RANJIA)

Director

Press Information Department
 Benevolent Fund Building, Zero Point, Islamabad
 Phone: 051-9252207



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
ISLAMABAD.



Date: 02.07.2025 Page No 9

Publication Daily Express Tribune, Isb



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION & BROADCASTING

**PRE-QUALIFICATION NOTICE
FOR CAR RENTAL AGENCIES**

The Press Information Department (PID), Ministry of Information and Broadcasting, Government of Pakistan, Islamabad invites sealed tenders from competent, resourceful, and experienced Car Rental Agencies having sound technical and financial capabilities for the provision of new and ex-showroom vehicles (Cars and Coasters) for official use on a need basis during the Financial Year 2025-2026.

Eligibility Criteria

Interested firms must:

- Have established operational offices in all major cities, including Islamabad.
- Be duly registered with the Federal Board of Revenue (FBR) and appear on the Active Taxpayers List (ATL) for both Income Tax and Sales Tax.
- Be registered with PPRA's e-PADS portal.

Submission of Proposals

- ❖ Tender documents can be downloaded from www.pid.gov.pk or accessed via e-PADS.
- ❖ Interested bidders shall submit their proposals, duly signed and stamped, through e-PADS only along with the Security Deposit of Rs.500,000/- (Rupees Five hundred Thousand Only) in the form of a Pay Order in Favour of the Drawing & Disbursing Officer, Press Information Department, Islamabad.
- ❖ No hard copy submissions will be accepted or entertained.

Deadline for Submission:

July 18, 2025, by 11:00 PM

Terms and Conditions

1. Car Rental Agencies will be responsible for providing services throughout the country as and when required.
2. Vehicles shall be provided according to the client's specified make, model, and requirements on a need basis.
3. In case of vehicle breakdown or any issue with the chauffeur, immediate replacement must be provided without any additional cost.
4. Payment will be made by the Press Information Department upon submission of verified invoices for onward processing to AGPR for pre-audit cheque issuance.
5. All operational costs, including fuel, tolls, parking, and driver allowances, will be borne by the Car Rental Agency.
6. Bidders must provide their National Tax Number (NTN) and General Sales Tax (GST) registration number issued by the respective authorities.
7. All applicable government taxes shall be deducted from the service provider's payments as per prevailing rules.
8. The Press Information Department reserves the right to accept or reject any or all bids in accordance with PPRA Rules, without assigning any reason.
9. The quoted rates shall remain valid until June 30, 2026.

Note:

- ✓ Blacklisted firms or bidders are not eligible to apply.
- ✓ Incomplete, partial, or conditional proposals shall not be entertained.
- ✓ Bids received after the due date and time shall not be considered.

This Notice is also available on: www.ppra.org.pk, www.pid.gov.pk



(SHAHID IMRAN RANJHA) Director
Press Information Department
Benevolent Fund Building, Zero Point,
Islamabad Ph: 051-9252207

PID(I)13/25



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
ISLAMABAD.



Date: 02.07.2025 Page No _____

Publication Daily Nawa-i-Waqt, Rwp



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION & BROADCASTING

**PRE-QUALIFICATION NOTICE
FOR CAR RENTAL AGENCIES**

The Press Information Department (PID), Ministry of Information and Broadcasting, Government of Pakistan, Islamabad invites sealed tenders from competent, resourceful, and experienced Car Rental Agencies having sound technical and financial capabilities for the provision of new and ex-showroom vehicles (Cars and Coasters) for official use on a need basis during the Financial Year 2025-2026.

Eligibility Criteria

Interested firms must:

- Have established operational offices in all major cities, including Islamabad.
- Be duly registered with the Federal Board of Revenue (FBR) and appear on the Active Taxpayers List (ATL) for both Income Tax and Sales Tax.
- Be registered with PPRA's e-PADS portal.

Submission of Proposals

- ❖ Tender documents can be downloaded from www.pid.gov.pk or accessed via e-PADS.
- ❖ Interested bidders shall submit their proposals, duly signed and stamped, through e-PADS only along with the Security Deposit of Rs.500,000/- (Rupees Five hundred Thousand Only) in the form of a Pay Order in Favour of the Drawing & Disbursing Officer, Press Information Department, Islamabad.
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Note:

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This Notice is also available on: www.ppra.org.pk, www.pid.gov.pk



(SHAHID IMRAN RANJHA) Director
Press Information Department
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PID(1)13/25



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
ISLAMABAD.



Date: 02.07.2025 Page No 4

Publication DAILY NATION, ISB



GOVERNMENT OF PAKISTAN
MINISTRY OF INFORMATION AND BROADCASTING
PRESS INFORMATION DEPARTMENT, ISLAMABAD



PRE-QUALIFICATION NOTICE

The Press Information Department (PID), Ministry of Information and Broadcasting, Government of Pakistan, Islamabad invites applications from authorized, experienced, and well-established service providers for pre-qualification for the provision of the following services for a period of one year (w.e.f.01.07.2025-30.06.2026) on a need basis for the Financial Year 2025-2026:

Categories of Services:

1. Mega Event Management Services

(For large-scale national/international events, conferences, public gatherings, etc. including boarding & lodging, Travel & Transportation & other related services).

2. Mini Event Management Services

(For small to medium-scale meetings, seminars, media briefings, departmental events, workshops, and ceremonies including boarding & lodging, Travel & Transportation & other related services).

3. Eligibility Criteria:

Interested firms must:

- ✓ Have established operational offices in all major cities including Islamabad.
- ✓ Be registered with FBR (appearing on the Active Taxpayers List for both Income Tax and Sales Tax).
- ✓ Be registered with AGPR (appearing active vendor number, IBAN & other related details)
- ✓ Be registered on PPRA's e-PADS portal.

4. Submission of Proposals:

The tender documents can be downloaded from www.pid.gov.pk or accessed through e-PADS.

Interested bidders shall submit their proposals, duly signed and stamped, along with a Security Deposit of **Rs. 1,000,000/- (Rupees One Million)** in the form of a Pay Order in favour of the Drawing & Disbursing Officer, Press Information Department, Islamabad.

- ❖ Mode of Submission: Proposals must be submitted through e-PADS only.
- ❖ Deadline: **July 21, 2025, by 11:00 PM**
- ❖ No hard copies will be accepted or entertained.

5. Terms and Conditions:

- Blacklisted firms or bidders are not eligible to apply.
- Incomplete, partial, or conditional applications shall not be entertained.
- Bids received after the due date and time shall not be considered.
- Payments will be made by the Press Information Department upon submission of verified invoices for onward processing to AGPR for pre-audit cheque /online payment via IBAN.
- All applicable government taxes shall be deducted from the service provider's payments as per prevailing rules.

The Press Information Department reserves the right to accept or reject any or all bids, or annul the pre-qualification process at any stage in accordance with PPRA Rules, without assigning any reason.

6. The Notice is also available on www.ppra.org.pk and www.pid.gov.pk.

SHAHID IMRAN RANJHA
Director

Press Information Department
Benevolent Fund Building, Zero Point Islamabad
Ph: 051-9252207

PID/011/25



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
ISLAMABAD.



Date: 02.07.2025 Page No 4

Publication DAILY DUNYA, ISB



GOVERNMENT OF PAKISTAN
MINISTRY OF INFORMATION AND BROADCASTING
PRESS INFORMATION DEPARTMENT, ISLAMABAD



PRE-QUALIFICATION NOTICE

The Press Information Department (PID), Ministry of Information and Broadcasting, Government of Pakistan, Islamabad invites applications from authorized, experienced, and well-established service providers for pre-qualification for the provision of the following services for a period of one year (w.e.f.01.07.2025-30.06.2026) on a need basis for the Financial Year 2025-2026:

Categories of Services:

1. Mega Event Management Services

(For large-scale national/international events, conferences, public gatherings, etc. including boarding & lodging, Travel & Transportation & other related services).

2. Mini Event Management Services

(For small to medium-scale meetings, seminars, media briefings, departmental events, workshops, and ceremonies including boarding & lodging, Travel & Transportation & other related services).

3. Eligibility Criteria:

Interested firms must:

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SHAHID IMRAN RANJHA
Director

Press Information Department
Benevolent Fund Building, Zero Point Islamabad
Ph: 051-9252207

PID/01/25



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
ISLAMABAD.



Date: 02.07.2025 Page No 3

Publication 92 News Islamabad



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION AND BROADCASTING



PRE-QUALIFICATION NOTICE

Press Information Department, Ministry of Information and Broadcasting, Government of Pakistan, Islamabad intends to pre-qualify and hire the services of authorized service providers for provision of appropriate and eligible professional services on need basis for a period of one year (w.e.f 01.07.2025-30.06.2026) for the Financial Year 2025-2026.

2. Eligibility:

Interested firms having established offices in all major cities, including Islamabad, and duly registered with the Federal Board of Revenue (FBR) (appearing on the Active Taxpayers List for both Income Tax and Sales Tax) and on PPRA's e-PADS, are invited to submit their proposals.

3. Submission of Proposals:

The tender documents can be downloaded from www.pid.gov.pk or accessed through the e-PADS portal. Interested bidders shall submit their proposals through e-PADS only along with the Security Deposit of Rs.500,000/- (Rupees Five hundred Thousand Only) in the form of a Pay Order in Favour of the Drawing & Disbursing Officer, Press Information Department, Islamabad. No hard copy submissions will be accepted.

Deadline for Submission:

July 18, 2025, by 01:00 PM

4. Terms and Conditions:

- Blacklisted firms/bidders are not eligible to apply.
 - Incomplete, partial, or conditional proposals shall not be entertained.
 - Bids received after the due date and time shall not be considered.
 - Payments will be made by the Press Information Department upon submission of verified invoices for onward processing to AGPR for pre-audit cheque /online payment via IBAN.
 - All applicable government taxes shall be deducted from the service provider's payments as per prevailing rules
 - The Press Information Department reserves the right to accept or reject any or all bids, or to annul the pre-qualification process at any stage as per PPRA Rules, without assigning any reason.
 - The quoted rates shall remain valid w.e.f. **July 01, 2025 to June 30, 2026.**
5. The Notice is also available on www.ppra.org.pk and www.pid.gov.pk.

(SHAHID IMRAN RANJHA)

Director

Press Information Department

Benevolent Fund Building, Zero Point Islamabad

Ph: 051-9252207

PID/12/25



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
ISLAMABAD.



Date: 02.07.2025 Page No 3

Publication DAILY NEWS, RWP



GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION AND BROADCASTING



PRE-QUALIFICATION NOTICE

Press Information Department, Ministry of Information and Broadcasting, Government of Pakistan, Islamabad intends to pre-qualify and hire the services of authorized service providers for provision of appropriate and eligible professional services on need basis for a period of one year (w.e.f 01.07.2025-30.06.2026) for the Financial Year 2025-2026.

2. Eligibility:

Interested firms having established offices in all major cities, including Islamabad, and duly registered with the Federal Board of Revenue (FBR) (appearing on the Active Taxpayers List for both Income Tax and Sales Tax) and on PPRA's e-PADS, are invited to submit their proposals.

3. Submission of Proposals:

The tender documents can be downloaded from www.pid.gov.pk or accessed through the e-PADS portal. Interested bidders shall submit their proposals through e-PADS only along with the Security Deposit of Rs.500,000/- (Rupees Five hundred Thousand Only) in the form of a Pay Order in Favour of the Drawing & Disbursing Officer, Press Information Department, Islamabad. No hard copy submissions will be accepted.

Deadline for Submission:
July 18, 2025, by 01:00 PM

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 - Incomplete, partial, or conditional proposals shall not be entertained.
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 - The quoted rates shall remain valid w.e.f. **July 01, 2025 to June 30, 2026.**
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(SHAHID IMRAN RANJHA)

Director

Press Information Department

Benevolent Fund Building, Zero Point Islamabad

Ph: 051-9252207

PID/012/25



GOVERNMENT OF PAKISTAN

**PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION AND BROADCASTING**

BENEVOLENT FUND BUILDING, ZERO POINT, ISLAMABAD

BIDDING DOCUMENTS

FOR

**EVENT MANAGEMENT SERVICES, BOARDING/LODGING
INCLUDING TRAVEL TRANSPORTATION, OTHER RELATED
SERVICES ON NEED BASIS FOR THE FINANCIAL YEAR 2025-2026
THROUGH EPADS**

INSTRUCTIONS TO BIDDERS (ITB)

Press Information Department, Ministry of Information & Broadcasting Government of Pakistan

A. INTRODUCTION

1. Name of Procuring Agency and Address
- 1.1 Press Information Department, Ministry of Information & Broadcasting,
Government of Pakistan, Zero Point, Islamabad.

2. Eligible Bidders

Bidders must meet the following eligibility criteria:

- 2.1 Must be registered with General Sales Tax (GST).
- 2.2 Must possess a valid National Tax Number (NTN).
- 2.3 Must be listed on the Active Taxpayers List of the Federal Board of Revenue (FBR).
- 2.4 Must meet eligibility criteria under PPRA Rules, 2004 (Amended 2022)
- 2.5 Must have organized/executed at least three high-level state events under top security protocols.
- 2.6 Must provide:
 - Bank certificate of account
 - 2.7 Must submit company profile and registration documents.
 - 2.8 Must have operational offices in all major cities of Pakistan and a fully functional office in Islamabad.
 - 2.9 Must detail:
 - Infrastructure and technical capacity
 - Experienced staff and total strength
 - Equipment available
 - Response time to organize an event

3. Scope of Work

- 3.1 PID intends to hire:
 - Mega Event Management Services: For large-scale national/international events, including boarding/lodging, travel, branding, and related services.
 - Mini Event Management Services: For small to medium events (seminars, press briefings, workshops, etc.), including the above services.
- 3.2 The selected firm must be capable of managing high-profile VIP events, with presence in major cities and Islamabad.
- 3.3 The selected firm will submit a financial proposal based on event nature, excluding taxes and charges like professional/provincial taxes, lodging, transport, etc.
- 3.4 The qualified firm must provide top-tier services within agreed timelines.
- 3.5 pre-qualified bidders may be invited to manage events across Pakistan during FY 2025–2026 per PPRA Rule 2(1)(ha), on need basis as per requirement.

4. Guidelines

- 4.1 Only top-qualified firms will be invited to submit financial bids for specific events.
- 4.2 All documents submitted will remain confidential.
- 4.3 Documents once submitted will not be returned.

5. General Conditions

- 5.1 PID reserves the right to reject any or all proposals in line with PPRA Rules.
- 5.2 Any amendments will be issued via a written addendum.
- 5.3 PID is under no obligation to accept any proposal and may cancel the assignment at its discretion.
- 5.4 PID reserves the right to amend/undo/added any clauses/paras at its discretion without any obligation.
- 5.5. Preferences will be given to those firms having appropriate experience in serving in "TOP SECURITY ATMOSPHERE" in any public sector organization with same nature of event management services.

6. Liability of Cost and Responsibility

- 6.1 PID shall not be liable for costs incurred in response to this ITB. Bidders indemnify PID against any liabilities, claims, or expenses related to this bidding process.

7. Undertaking (To be submitted by the Bidder)

"I/We declare that the information provided in the Proposal for Event Management Services is accurate and verifiable. If found false at any stage, PID reserves the right to take legal action. I/We further declare that our company (Company Name: _____) is not blacklisted by any government department/organization. The decision of PID regarding bid acceptance or rejection shall be final and binding and shall not be challenged in any court of law."

8. Evaluation Criteria (Technical Evaluation)

Maximum Marks: 100

S. No	Category	Marks
1	General Experience (Mega/Mini Event Services)	30
2	Personnel Capabilities (VIP Event Management)	20
3	Related Services (Lodging/Branding/Travel)	30
4	Financial Position	20

8.2 General Experience

Description
State-Level Events at PM/President/NA/Other high profile security atmosphere
Other State-Level Events at other venues
Experience in provision of event management services at Semi-Government/General venues

8.3 Personnel Capabilities

Description
Technical & Event Management Team strength
Infrastructure and Event Planning strategies
Designing & Branding Expertise

8.4 Related Services

Description
Expertise in Boarding Lodging, Travel & Transportation, etc., at State-Level Events
Expertise and available resources for arranging an event at a short notice
Expertise in ticketing, travelling, transportation, protocol management.

8.5 Financial Position

Description
Bank Certificate / Financial Statement
AGPR Vendor Record with Updated Bank Details at AGPR, Islamabad with certification of maintaining the said vendor at AGPR, Islamabad during the period
Registration with FBR & PPRA (EPADS)

9. Bid Security

9.1 The qualified bidder must submit a Pay Order / Bank Draft of Rs. 1,000,000/- (One Million Rupees) in favor of DDO, Press Information Department as Bid Security. More over, the prequalified/ successful financial bidder among the prequalified firms may submitted pay order/demand draft @ 5% (refundable) of the quoted bid as quoted bid security for the instant event as per PPRA rules.



GOVERNMENT OF PAKISTAN

**PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION AND BROADCASTING
BENEVOLENT FUND BUILDING, ZERO POINT, ISLAMABAD**

BIDDING DOCUMENTS

FOR

**PREQUALIFICATION NOTICE FOR PROVISION OF APPROPRIATE AND
ELIGIBLE PROFESSIONALS ON NEED BASIS FOR THE FINANCIAL YEAR
2025-2026
THROUGH EPADS**



**GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION & BROADCASTING**

PREQUALIFICATION NOTICE

Press Information Department, Ministry of Information and Broadcasting, Government of Pakistan, Islamabad intends to pre-qualify and hire the services of authorized service providers for provision of appropriate and eligible professional services on need basis for a period of one year (w.e.f 01.07.2025-30.06.2026) for the Financial Year 2025-2026.

2. Eligibility:

Interested firms having established offices in all major cities, including Islamabad, and duly registered with the Federal Board of Revenue (FBR) (appearing on the Active Taxpayers List for both Income Tax and Sales Tax) and on PPRA's e-PADS, are invited to submit their proposals.

3. Submission of Proposals:

The tender documents can be downloaded from www.pid.gov.pk or accessed through the e-PADS portal. Interested bidders shall submit their proposals through e-PADS only along with the Security Deposit of Rs.500,000/- (Rupees Five hundred Thousand Only) in the form of a Pay Order in Favour of the Drawing & Disbursing Officer, Press Information Department, Islamabad. No hard copy submissions will be accepted.

Deadline for Submission:

July 18, 2025, by 01:00 PM

4. Terms and Conditions:

- ❖ Blacklisted firms/bidders are not eligible to apply.
- ❖ Incomplete, partial, or conditional proposals shall not be entertained.
- ❖ Bids received after the due date and time shall not be considered.
- ❖ Payments will be made by the Press Information Department upon submission of verified invoices for onward processing to AGPR for pre-audit cheque /online payment via IBAN.
- ❖ All applicable government taxes shall be deducted from the service provider's payments as per prevailing rules
- ❖ The Press Information Department reserves the right to accept or reject any or all bids, or to annul the pre-qualification process at any stage as per PPRA Rules, without assigning any reason.
- ❖ The quoted rates shall remain valid w.e.f. July 01, 2025 to June 30, 2026.

5. The Notice is also available on www.ppra.org.pk and www.pid.gov.pk.

(SHAHID IMRAN RANJHA)

Director

Press Information Department

Benevolent Fund Building, Zero Point Islamabad

Ph: 051-9252207

INSTRUCTIONS TO BIDDERS (ITB)

Press Information Department, Ministry of Information & Broadcasting Government of Pakistan

A. INTRODUCTION

1. Name of Procuring Agency and Address
- 1.1 Press Information Department, Ministry of Information & Broadcasting,
Government of Pakistan, Zero Point, Islamabad.

2. Eligible Bidders

Bidders must meet the following eligibility criteria:

- 2.1 Must be registered with General Sales Tax (GST).
- 2.2 Must possess a valid National Tax Number (NTN).
- 2.3 Must be listed on the Active Taxpayers List of the Federal Board of Revenue (FBR).
- 2.4 Must meet eligibility criteria under PPRA Rules, 2004.
- 2.6 Must provide:
 - Bank certificate of account
 - Financial statement(s)
- 2.7 Must submit company profile and registration documents.
- 2.8 Must have operational offices in all major cities of Pakistan and a fully functional office in Islamabad.
- 2.9 Must detail:
 - Infrastructure and technical capacity
 - Experienced staff and total strength
 - Time required in provision of appropriate & eligible professionals

3. Terms and Conditions:

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- ❖ The quoted rates shall remain valid w.e.f. July 01, 2025 to June 30, 2026.

Note:

- ✓ Blacklisted firms or bidders are not eligible to apply.
- ✓ Incomplete, partial, or conditional proposals shall not be entertained.
- ✓ Bids received after the due date and time shall not be considered.

4. Guidelines

- 4.1 Only top-qualified firms will be invited to submit financial bids as per requirement.
- 4.2 All documents submitted will remain confidential.
- 4.3 Documents once submitted will not be returned.

5. General Conditions

- 5.1 PID reserves the right to reject any or all proposals in line with PPRA Rules.
- 5.2 Any amendments will be issued via a written addendum.
- 5.3 PID is under no obligation to accept any proposal and may cancel the assignment at its discretion.
- 5.4 PID reserves the right to amend/undo/added any clauses/paras at its discretion without any obligation.
- 5.5 Preferences will be given to those firms having appropriate experience in provision of qualified/experienced/technical and IT expert professionals in any public sector organization.

6. Liability of Cost and Responsibility

- 6.1 PID shall not be liable for costs incurred in response to this ITB. Bidders indemnify PID against any liabilities, claims, or expenses related to this bidding process.

7. Undertaking (To be submitted by the Bidder)

"I/We declare that the information provided in the Proposal for provision of appropriate and eligible Professionals on need basis is accurate and verifiable. If found false at any stage, PID reserves the right to take legal action. I/We further declare that our company (Company Name: _____) is not blacklisted by any government department/organization. The decision of PID regarding bid acceptance or rejection shall be final and binding and shall not be challenged in any court of law."

8. Evaluation Criteria (Technical Evaluation)

Maximum Marks: 100

S. No	Category	Marks
1	Number & details of well educated/experienced professionals available	30
2	Details of provision of appropriate professionals in any public sector organization.	30
3	Staff Strength at Islamabad & other regional offices	20
4	Financial Position	20

9. Bid Security

- 9.1 The qualified bidder must submit a Pay Order / Bank Draft of Rs. 500,000/- (Five Hundred Thousand Rupees) in favor of DDO, Press Information Department as Bid Security. More over, the prequalified/successful financial bidder among the prequalified firms may submitted pay order/demand draft @ 5% (refundable) of the quoted bid as "Bid Security" for the instant event as per PPRA rules.



GOVERNMENT OF PAKISTAN

**PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION AND BROADCASTING
BENEVOLENT FUND BUILDING, ZERO POINT, ISLAMABAD**

BIDDING DOCUMENTS

FOR

**PREQUALIFICATION NOTICE FOR CAR RENTAL AGENCIES FOR THE
FINANCIAL YEAR 2025-2026
THROUGH EPADS**



**GOVERNMENT OF PAKISTAN
PRESS INFORMATION DEPARTMENT
MINISTRY OF INFORMATION & BROADCASTING**

PRE-QUALIFICATION NOTICE FOR CAR RENTAL AGENCIES

The Press Information Department (PID), Ministry of Information and Broadcasting, Government of Pakistan, Islamabad invites sealed tenders from competent, resourceful, and experienced Car Rental Agencies having sound technical and financial capabilities for the provision of new and ex-showroom vehicles (Cars and Coasters) for official use on a need basis during the Financial Year 2025-2026.

Eligibility Criteria

Interested firms must:

- Have established operational offices in all major cities, including Islamabad.
- Be duly registered with the Federal Board of Revenue (FBR) and appear on the Active Taxpayers List (ATL) for both Income Tax and Sales Tax.
- Be registered with PPRA's e-PADS portal.

Submission of Proposals

- ❖ Tender documents can be downloaded from www.pid.gov.pk or accessed via e-PADS.
- ❖ Interested bidders shall submit their proposals, duly signed and stamped, through e-PADS only along with the Security Deposit of Rs.500,000/- (Rupees Five hundred Thousand Only) in the form of a Pay Order in Favour of the Drawing & Disbursing Officer, Press Information Department, Islamabad.
- ❖ No hard copy submissions will be accepted or entertained.

Deadline for Submission:

July 18, 2025, by 11:00 PM

Terms and Conditions

1. Car Rental Agencies will be responsible for providing services throughout the country as and when required.
2. Vehicles shall be provided according to the client's specified make, model, and requirements on a need basis.
3. In case of vehicle breakdown or any issue with the chauffeur, immediate replacement must be provided without any additional cost.
4. Payment will be made by the Press Information Department upon submission of verified invoices for onward processing to AGPR for pre-audit cheque issuance.
5. All operational costs, including fuel, tolls, parking, and driver allowances, will be borne by the Car Rental Agency.
6. Bidders must provide their National Tax Number (NTN) and General Sales Tax (GST) registration number issued by the respective authorities.
7. All applicable government taxes shall be deducted from the service provider's payments as per prevailing rules.

8. The Press Information Department reserves the right to accept or reject any or all bids in accordance with PPRA Rules, without assigning any reason.

9. The quoted rates shall remain valid until June 30, 2026.

Note:

- ✓ Blacklisted firms or bidders are not eligible to apply.
- ✓ Incomplete, partial, or conditional proposals shall not be entertained.
- ✓ Bids received after the due date and time shall not be considered.

This Notice is also available on: www.ppra.org.pk, www.pid.gov.pk

(SHAHID IMRAN RANJHA)
Director
Press Information Department
Benevolent Fund Building, Zero Point, Islamabad
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Bidders must meet the following eligibility criteria:

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- 2.2 Must possess a valid National Tax Number (NTN).
- 2.3 Must be listed on the Active Taxpayers List of the Federal Board of Revenue (FBR).
- 2.4 Must meet eligibility criteria under PPRA Rules, 2004.
- 2.6 Must provide:
 - Bank certificate of account
 - Financial statement(s)
- 2.7 Must submit company profile and registration documents.
- 2.8 Must have operational offices in all major cities of Pakistan and a fully functional office in Islamabad.
- 2.9 Must detail:
 - Infrastructure and technical capacity
 - Experienced staff and total strength
 - Details of available vehicles with model & make
 - Response time for provision of vehicles
 - Provide the details of provision of vehicles in any Public Sector Organization

3. Terms and Conditions

- 3.1. Car Rental Agencies will be responsible for providing services throughout the country as and when required.
- 3.2. Vehicles shall be provided according to the client's specified make, model, and requirements on a need basis.
- 3.3. In case of vehicle breakdown or any issue with the chauffeur, immediate replacement must be provided without any additional cost.
- 3.4. Payment will be made by the Press Information Department upon submission of verified invoices for onward processing to AGPR for pre-audit cheque issuance.
- 3.5. All operational costs, including fuel, tolls, parking, and driver allowances, will be borne by the Car Rental Agency.
- 3.6. Bidders must provide their National Tax Number (NTN) and General Sales Tax (GST) registration number issued by the respective authorities.
- 3.7. All applicable government taxes shall be deducted from the service provider's payments as per prevailing rules.

3.8. The Press Information Department reserves the right to accept or reject any or all bids in accordance with PPRA Rules, without assigning any reason.

3.9. The quoted rates shall remain valid until June 30, 2026.

Note:

- ✓ Blacklisted firms or bidders are not eligible to apply.
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- ✓ Bids received after the due date and time shall not be considered.

4. Guidelines

- 4.1 Only top-qualified firms will be invited to submit financial bids as per requirement.
- 4.2 All documents submitted will remain confidential.
- 4.3 Documents once submitted will not be returned.

5. General Conditions

- 5.1 PID reserves the right to reject any or all proposals in line with PPRA Rules.
- 5.2 Any amendments will be issued via a written addendum.
- 5.3 PID is under no obligation to accept any proposal and may cancel the assignment at its discretion.
- 5.4 PID reserves the right to amend/undo/added any clauses/paras at its discretion without any obligation.
- 5.5 Preferences will be given to those firms having appropriate experience in serving in "TOP SECURITY ATMOSPHERE" in any public sector organization.

6. Liability of Cost and Responsibility

- 6.1 PID shall not be liable for costs incurred in response to this ITB. Bidders indemnify PID against any liabilities, claims, or expenses related to this bidding process.

7. Undertaking (To be submitted by the Bidder)

"I/We declare that the information provided in the Proposal for Car Rental Agency is accurate and verifiable. If found false at any stage, PID reserves the right to take legal action. I/We further declare that our company (Company Name: _____) is not blacklisted by any government department/organization. The decision of PID regarding bid acceptance or rejection shall be final and binding and shall not be challenged in any court of law."

8. Evaluation Criteria (Technical Evaluation)

Maximum Marks: 100

S. No	Category	Marks
1	General Experience	20
2	Details of Fleet with Model & Make	30
3	Staff Strength along with the expertise in provision of services at the State Level (National/International)	30
4	Financial Position	20

9. Bid Security

- 9.1 The qualified bidder must submit a Pay Order / Bank Draft of Rs. 500,000/- (Five Hundred Thousand Rupees) in favor of DDO, Press Information Department as Bid Security. More over, the prequalified/

successful financial bidder among the prequalified firms may submitted pay order/demand draft @ 5% (refundable) of the quoted bid as “Bid Security” for the instant event as per PPRA guidelines